

Summer @ Your Library: Explore, Learn, Read, Connect

Summer 2019 participation survey questions

Please read the notes at the end of this document for guidance on completing the survey. If you have questions, please email Shana Sojoyner, CLA Summer @ Your Library Program Manager (Evaluation), at ssojoyner@cla-net.org. Thank you!

Section 1: Background

1. Name, job title, address, library jurisdiction name
2. How many service points are in your library jurisdiction (including main and branch libraries and bookmobiles)?
 - a. How many service points offered summer reading for early learners?
 - b. How many service points offered summer reading for children?
 - c. How many service points offered summer reading for teens?
 - d. How many service points offered summer reading for adults?
3. Which summer reading theme/provider did you use?
 - a. iREAD/CLA: It's Showtime at Your Library
 - b. CSLP: A Universe of Stories
 - c. In-house theme
 - d. Other, please tell us:
4. Why did you choose this summer reading theme/provider?

Section 2: Summer Reading Sign-ups and Completion*

**Please report here sign-ups and completions that occurred both at the library and out in the community.*

5. How many early learners, in total, signed up for summer reading?
6. How many children, in total, signed up for summer reading?
7. How many teens, in total, signed up for summer reading?
8. How many adults, in total, signed up for summer reading?
9. How many early learners, in total, completed summer reading?
10. How many children, in total, completed summer reading?
11. How many teens, in total, completed summer reading?
12. How many adults, in total, completed summer reading?
13. If applicable, how does your library define completion?

Section 3: At the Library | Programs, Events and Activities

**Please do not report here the programs, events and activities (and the attendance associated with these events) held out in the community. Please report in Section 4.*

14. How many events and activities did you offer for early learners, children, and/or families in your libraries?
15. How many people, in total, attended these programs for early learners, children, and/or families?
16. How many events and activities did you offer for teens in your libraries?
17. How many people, in total, attended these programs for teens?
18. How many events and activities did you offer for adults in your libraries?
19. How many people, in total, attended these programs for adults?

Section 4: Out in the community | Programs, Events and Activities

20. Did you take the summer reading program out to groups in the community? (e.g. where participants signed up for and/or participated in the summer reading program or associated programming at a community site, not at the library.)

If yes:

21. How many community groups did you work with?
22. Please tell us the names (up to 5) of the groups you worked with.
23. How many summer reading events and activities were held at these community sites for early learners, children, and/or families?
24. How many people, in total, attended these programs for early learners, children, and/or families?
25. How many events and activities were held at these community sites for teens?
26. How many people, in total, attended these programs for teens?
27. How many events and activities were held at these community sites for adults?
28. How many people, in total, attended these programs for adults?

Section 5: Outreach

29. Did you reach out and target any new or underserved community groups?
30. If yes, for each new/underserved group you reached out to, please let us know the following (for up to 5 groups):
 - a. Identify the new/underserved group you successfully reached
 - b. The number of people you planned to reach (goal target number)
 - c. The number of people you successfully reached (actual number).

Section 6: Other Feedback

31. Are you and/or your colleagues aware of the Lunch at the Library website (lunchatthelibrary.org) which provides resources to help libraries establish themselves as summer meal sites?
32. Would you like to be contacted about starting a summer meal program at your library (whether that is serving meals in the library and/or taking library programming out to other meal sites in your community)?
33. How, if at all, do you, your library, and/or your patrons benefit from Summer @ Your Library materials? Please tell us so that we can use this information in grant proposals to support summer reading in California.
34. If you used the iREAD “It’s Showtime at Your Library” program, please give us your feedback on the Resource Guide and products. What did you like? What didn’t you like? How can we improve?

If you used the iREAD “It’s Showtime at Your Library!” Resource Guide, please rate your response to the following statements from 1 to 5, with 1 being Strongly Disagree and 5 being Strongly Agree:

35. I am satisfied that the resource is meeting library needs.

1 2 3 4 5
Strongly Disagree | Disagree | Neither Agree nor Disagree | Agree | Strongly Agree

36. Applying the resource will help improve library services to the public.

1 2 3 4 5
Strongly Disagree | Disagree | Neither Agree nor Disagree | Agree | Strongly Agree

37. Is there anything else you would like to tell us?

Summer @ Your Library Quality Principles and Indicators

This section of the survey helps us demonstrate the value and impact of California's public library summer reading and learning programs.

The statements below are based on California's Summer @ Your Library quality principles and indicators developed by members of the California library community.

Please provide a candid self-assessment of your program so that we may identify areas of strength among California's summer programs and areas where more training and assistance might be needed. Your responses will help us improve the support that CLA and the California State Library provide to public library summer programs. We also encourage libraries to use the indicators for self-directed reflective practice around summer programming.

You can find information on the quality principles and indicators at:
<http://calchallenge.org/resources/quality/>

1. Did your library use the Summer @ Your Library quality principles and indicators tools (e.g. assessment worksheet, etc.) in your summer planning?
Yes, No, Don't know
If yes, please explain how:
2. Our summer program provided opportunities for community members to get involved in activities that benefit the community.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
3. Staff engaged community partners to enrich program offerings and increase the visibility, credibility, and reach of the library's efforts.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
4. Staff offered elements of the summer program in locations beyond the walls of the library.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
If you did offer elements of the summer program in locations beyond the walls of the library, please let us know where:
5. All staff contributed to the program.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
6. Our summer program included a variety of activities that engage people who have different learning styles and interests.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
7. Activities were designed with specific learning objectives in mind.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know

8. Our summer program offered learning opportunities that were fun, inspirational, and informational.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
9. Our summer program encouraged self-directed learning, discovery, and creativity.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
10. We advocated that all reading is good reading.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
11. Our summer program enabled people to set and meet individual reading and literacy goals.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
12. Our summer program connected people with a rich and diverse collection of reading materials in a variety of formats.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
13. Our summer program offered activities that extended the reading experience.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
14. Our summer program included something for all ages and all demographic groups in the community.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
15. Our summer program was responsive to the cultures, languages, abilities, and other diversities in the community.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
16. Staff made a special effort to reach people who have not previously taken part in the summer program.
Agree strongly, agree, neither agree or disagree, disagree, disagree strongly, don't know
17. Do you have any feedback on the quality principles and indicators?

Summer @ Your Library: Explore, Learn, Read, Connect is a program of the California Library Association, supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

NOTES

Sign-ups and completions, programs events, and activities

1. Please use your own definitions of early learners, children, and teens.
2. Please report data on all sign-ups and completions – both those that occurred at the library and those that occurred out in the community.
3. If you do not separate your counts of early learners and children, please include all data in response to the questions asking about “children.”
4. Please use your own definition of completion; if you do not count completion, please enter N/A.
5. Please include all programs, events, and activities that you consider to be part of your summer program.
6. Please report data from events/activities held at the library separately from events/activities held out in the community.
7. When counting programs in a series:
 - a. If it is an open series where people can attend any individual session within a series, then count each session as 1 program.
 - b. If it is an enrolled program series where only one set of participants is registered to attend all sessions within the series, then count the entire series as 1 program.
8. When counting attendees, please include everyone who attended, even if they were not part of your target audience (e.g. if parents or older siblings attended a children’s program, if younger siblings attended a teen program, or teens attended an adult program).

Notes on submitting your summer reading data

1. Please compile all data for your library jurisdiction locally. We ask one person from each jurisdiction to submit the compiled data on behalf of all your libraries.
2. Please do not send any data directly to CLA staff. Please wait until you see a link to the online survey, which we will send out by email in August.

Notes on completing the online survey in August/September

1. Please review the questions and have all your data with you before you start to fill out the survey because you need to complete it in one sitting. Once you’ve started the survey, you will not be able to save your responses and return to them later. We apologize for any inconvenience.
2. When you are reporting numerical data, please enter numbers into the response boxes, not words. E.g., “2” not “two” and “0” not “none” or “zero”.
3. When you are reporting numerical data, please enter one number into the response box, not a range of numbers. E.g., when reporting program attendance, do not enter “approx. 80-100”; instead, please choose just one number to enter.
4. If you would like to print your completed survey, remember to print each page as you go along -- after you’ve entered your responses and before you click the “submit” button. Once you click submit you will be taken to the next page of the survey.
5. Please respond to all questions.
 - a. If any questions do not apply to your library, please enter N/A into the response box.
 - b. If you did not collect data relating to a particular question, please enter “No data collected” into the response box.
 - c. If you are unable to answer a question, please use the response box to tell us why. Your feedback will help us improve next year’s survey.